

Overview

ADEKUNLE AJASIN UNIVERSITY AKUNGBA-AKOKO, ONDO STATE

INVITATION TO PRE-QUALIFICATION AND TENDER FOR YEAR 2017 TETFUND ZONAL INTERVENTION IN ADEKUNLE AJASIN UNIVERSITY, AKUNGBA-AKOKO, ONDO STATE

INTRODUCTION:

Adekunle Ajasin University, Akungba-Akoko, Ondo State is about to utilize the TETFund 2017 Zonal Intervention fund for construction of 6Nr Block of 12Nr male and female stand-alone toilets and supply and delivery of 54-Seater Bus and hereby invites interested and reputable contractors with requisite competence and expertise to apply for pre-qualification and tender.

(2.0) SCOPE OF WORKS

Lot 1 Construction of 6Nr Block of 12Nr. Male and Female stand-alone toilet

Lot 2 Supply and delivery of 54-Seater Bus

(3.0) ELIGIBILITY REQUIREMENTS

Each interested applicant is to submit the following:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission: including forms CAC2 and CAC7:
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019;
- (c) Evidence of current pension compliance certificate valid till 31 December, 2019
- (d) Evidence of current Industrial Training Fund (ITF) compliance certificate valid till 31December, 2019
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NISTF) compliance certificate valid till 31 December, 2019
- (f) Evidence of Registration on the BPP National Database of Federal Contractors, Consultants and Services providers by submission of Interim Registration Report (IRR) expiring on 31 January, 2020 or valid certificate issued by BPP;
- (g) Company's 3-year financial summary and Audited Account of the Company (2016, 2017, 2018) duly signed and sealed by the Auditing

firm.

- (h) List of Plants/Equipment with proof of Ownership/Lease (Lot 1)
- (i) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for Lot 2;
- (j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects
- (k) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Adekunle Ajasin University, Akungba-Akoko or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (l) Evidence of financial capability to execute project/contract by submission of reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project/contract when needed
- (m) For Joint Venture/Partnership, Memorandum of understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).
- (n) All documents for submission must be transmitted with a covering/forwarding letter under the company/firm letter head paper bearing amongst others, the Registration Number (RC) issued by the Corporate Affairs Commission (CAC) contact address, Telephone Number (preferably Mobile Number) and e-mail. The letter head paper must bear the names and nationalities of the partners of the company at the bottom page, duly signed by authorized officer of the firm.

(4.0) COLLECTION OF BIDDING DOCUMENTS

(4.1) Bid Documents may be purchased for the contract only upon payment by certified bank draft of non-refundable tender fee N10,000.00 per Lot, made out in favour of Adekunle Ajasin University, Akungba-Akoko and payable at the university Bursary Department. A receipt of the payment must be obtained from the same source.

(4.2) Bid documents pre-qualification and tender in English Language (hard copies) shall be collected in person with the receipt of the bid fee from Estimates and Quantities Unit of Physical Planning and Development Department, Ground Floor, Senate Building, Adekunle Ajasin University, Akungba-Akoko.

(5.0) SUBMISSION OF BIDDING DOCUMENTS

(a) The submission of the completed bidding documents should indicate the project and be accompanied with relevant documents as stated in 4 above.

(b) The bidders are required to prepare and make their submissions for the contract in two separate parts, namely (a) Pre-qualification and (b) Tender.

(c) Completed bid documents (pre-qualification and Tender) should be packaged and wax-sealed in separate envelopes, with the envelopes marked separately at the top left corner as follows 2017 TETFund Zonal intervention on Tender for construction of 6Nr Block of 12Nr male and female stand-alone toilets and supply and delivery of 54 seater Bus (stating the title of the contract) and the reverse of each sealed envelope should have the name and address of the bidder and dropped by hand at the designated tender boxes not later than **12:00 noon on Monday, 18 November, 2019** at the address provided below:

**The Registrar,
Council Affairs Division,
Second Floor, Senate Building,
Adekunle Ajasin University,
Akungba-Akoko**

(6.0) OPENING OF TECHNICAL BIDS

(a) The submitted pre-qualification documents only shall first be opened at the university senate chamber (Senate Building), Adekunle Ajasin University, Akungba-Akoko at **12:00 noon on Monday, 18 November, 2019** while the financial bids shall be kept un-opened.

(b) Kindly ensure that you sign the Bid Submission Register in the Council Affairs Division, Adekunle Ajasin University Akungba-Akoko as AAUA will not be held liable for misplaced or wrongly submitted bids.

(7.0) GENERAL INFORMATION

(a) Bids must be in English Language and signed by an official authorised by the bidder.

(b) Bids submitted after the deadline for submission would be returned un-opened.

(c) Arrangement of documents should follow the order stated in this advert. Pre-qualification bid packages should be provided with a table of contents indicating the pages or folios on which the attached documents are to be found. Any bid which fails to comply with this order may be rejected.

(d) Announcement of the availability of documents in any submission at the opening venue does not connote compliance with the set criteria and acceptance until they are duly examined and verified to have met the said criteria.

(e) All costs will be borne by the bidders.

(f) Only pre-qualified bidders will be contacted at a later date for the financial bid opening, while financial bids of un-successful bidders will be returned un-opened.

(g) Adekunle Ajasin University, Akungba-Akoko is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities.

SIGNED

OPEOLUWA AKINFEMIWA

AG. REGISTRAR & SECRETARY TO COUNCIL,

ADEKUNLE AJASIN UNIVERSITY, AKUNGBA-AKOKO, ONDO STATE